

## **DOEHRS-Industrial Hygiene Data Entry Technician**

ASG is currently seeking experienced Defense Occupational and Environmental Health Readiness System – Industrial Hygiene (DOEHRS-IH) Data Entry Technicians to provide support services globally. Our growing company develops a wide array of innovative solutions to the challenges faced by our clients. We are seeking smart, adaptive people to work collaboratively with a multidisciplinary and geographically dispersed team.

Successful applicants will have knowledge of Industrial Hygiene and related safety and environmental concepts, principles, and practices relating to a wide range of duties concerned with evaluating and measuring occupational health hazards in a variety of settings.

The successful applicant must be able to multi-task, prioritize tasks with occasional interruptions, and work beyond normal business hours when required to complete essential responsibilities.

### **Requirements:**

- High School Diploma; 1 or more years of industrial hygiene experience to perform complex data entry tasks.
- Knowledge of industrial hygiene concepts, principles, and practices in industrial occupational health hazards in a wide variety of conventional industrial operations.
- Knowledge of IH survey and sampling procedures.
- Proficient with personal computers, MS Office Suite software products (e.g. Word, Excel, Power Point), windows computer operating systems/applications and Defense Occupational and Environmental Health Readiness System – Industrial Hygiene (DOEHRS-IH), 10-key touch.
- Ability to exercise tact to gain the confidence and cooperation of all stakeholders.

**Benefits:** A full benefits package to include, PTO, Medical, Disability, Retirement Plan and more.

**Relocation support is not available.**

**Travel:** Less than 25%

**Security Clearance:** Applicants selected will be subject to a security investigation and will need to meet eligibility requirements.